The Trenton Free Public Library Board of Trustees
120 Academy Street, Trenton, NJ 08608
June 5, 2025* at 6:00pm

Trustees: Elizabeth Yull (President), Lavern Rice (Treasurer), *Rick Kavin (Recording Secretary, Mayor's Delegate)*, Deniece Johnson, Patricia Smith, Robert McGuckin (Superintendent's Delegate), and *Blanca Ohler*

(*italics* indicate that the trustee was not present at this meeting)

City Council Liaison: Councilwoman Jennifer Williams

Library Personnel: Karen O'Malley (Director)

I. Call to Order

A. Elizabeth Yull, Board President, called the meeting to order at 6:15 pm
B. NOTE: due to a building issue, the meeting was moved to a remote setting and delayed to allow for a quorum

II. Announcement of compliance with the Open Public Meetings Law

A. Announced by Director Karen O'Malley
B. Statement is hereby made that adequate notice of this meeting was given by:
    1. Posting written notice prominently at the Trenton Public Library main entrance, the Library website, and Facebook.
    2. The mailing of said notice to the *Trentonian*.

III. Roll Call for Quorum

A. Present: Elizabeth Yull, Deniece Johnson, Patricia Smith, Robert McGuckin, and Lavern Rice
B. Not Present: Blanca Ohler and Rick Kavin

IV. Agenda Approval

A. Lavern Rice made the motion to approve the May 2025 agenda
B. Deniece Johnson seconded the approval of the agenda
C. Motion passes 5-0

V. Approval of Minutes

A. Rick Kavin (in absentia) made note of one error. In Section IX(C), the next regularly scheduled Board meeting should be listed as Thursday, June 5, 2025 (rather than May 8).
B. Lavern Rice made the motion to approve the minutes from the May 2025 Board meeting with the noted amendment
C. Deniece Johnson seconded the approval of the minutes
D. Motion passes 4-0-1 with Robert McGuckin abstaining due to a previous absence

VI. Open Public Address

A. One member of the public present
B. *(no public comment)*

VII. Presentations

A. Financial Report *(presented by Ann C. Zawartkay, CPA, CGMA)*
    1. *(see "May 31, 2025 financial reports" from Ann C. Zawartkay, CPA, CGMA)*
    2. First quarterly City appropriation was due in February but received in April. Second appropriation was anticipated by May 15th but has not yet been received
B. Bill List *(presented by Treasurer Lavern Rice)*
    1. *(see "Unpaid Bills Report – TFPL, As of June 1, 2025")*
    2. Approval of Bill List
        a. Deniece Johnson made the motion to approve the May bill list
        b. Robert McGuckin seconded the approval of the bill list
        c. Motion passes 5-0
C. Friends of TFPL *(presented by Pat Tumulty)*
    1. The Friends will be donating $500 to TFPL
D. Director's Report *(presented by Director Karen O'Malley)*
    1. *(see "Director's Report for June 5, 2025")*

VIII. Old Business / New Business

A. Banking Updates
    1. PNC – Pinnacle – not in place yet
B. A/C Chiller/New Building
    1. Mechanical repairs were done in May for a cost of $40,559
    2. The chiller ran for three days
    3. Holes in coil – worked for one week
    4. Hole in heat exchange
    5. New guesstimate is $60-75k with a five-week timeframe
    6. Deniece Johnson made a motion to purchase a new chiller and rent a temporary one until the installation is complete
    7. Lavern Rice seconded the motion
    8. Motion passes 5-0
C. July 5th
    1. Pat Smith made a motion to close the Library on Saturday, July 5th
    2. Robert McGuckin seconded the motion
    3. Motion passes 5-0

IX. Announcements

A. The next regularly scheduled Board of Trustees meeting is Thursday, July 10, 2025, beginning at 6:00 pm

X. Executive Session *(if required)*

A. *(none required)*

XI. Adjournment

A. A motion was made to adjourn
B. There were no objections

C. Meeting adjourned at 6:48pm

Prepared and submitted by:

Rick Kavin
TFPL Board of Trustees Recording Secretary