



The Trenton Free Public Library Board of Trustees
Main Branch, 120 Academy Street, Trenton, NJ 08608
June 29, 2023 at 6:30pm (*Emergency Meeting*)

Trustees: Elizabeth Yull (President), Crystal Smith (Treasurer), Rick Kavin (Recording Secretary, Mayor's Delegate), Deniece Johnson, Lavern Rice, Patricia Smith, and *Superintendent James Earle*

(**italics* indicate that the trustee was not present at this meeting)

City Council Liaison: Crystal Feliciano (*not present*)

Library Personnel: Rebecca FrancoMartin (Director)

I. Call to Order

A. Elizabeth Yull, Board President, called the meeting to order at 6:31pm

II. Announcement of compliance with the Open Public Meetings Law

A. Announced by Director Rebecca FrancoMartin

B. Statement is hereby made that adequate notice of this meeting was given by:

1. Posting written notice prominently at the Trenton Public Library main entrance, the Library website, and Facebook.
2. The mailing of said notice to the *Trentonian*.

III. Roll Call for Quorum

A. Present: Elizabeth Yull, Crystal Smith, Deniece Johnson, Patricia Smith, Lavern Rice, and Rick Kavin

B. Not Present: James Earle

IV. Agenda Approval

A. Deniece Johnson made the motion to approve the June 29, 2023 emergency meeting agenda

B. Patricia Smith seconded the approval of the agenda

C. **Motion passes 6-0**

V. Approval of Minutes

A. (*tabled to be approved at the next regular meeting of the Board of Trustees*)

VI. Open Public Address

A. No members of the public present

B. (*no public comment*)

VII. Presentations

A. (*none*)

VIII. Action Items

A. *(none)*

IX. Old Business

A. *(none)*

X. New Business

A. Library Updates

1. Budget Increase
 - a. \$200,000
 - b. Will be able to hire appropriate staff
2. Library Construction Bond
 - a. Levy Construction meeting with Rebecca
 - b. Second Floor Renovations
 - c. Contract to be signed, start date to be determined
 - d. 2nd floor books will be relocated temporarily
 - e. Baker & Taylor will replenish non-fiction collection after renovations are complete
 - f. Updated lighting (LEDs), updated bathrooms, floors, bathroom ceilings, staff room to be added (since only one is in basement and needs updates itself – to be converted to storage/maintenance)
3. Transitional Funds
 - a. Asw. Verlina Reynolds Jackson's office
 - b. Check to be sent tomorrow (6/30)
4. City still owes Hazard Pay and some other additional funds
5. Masonry Work
 - a. City BA advised that additional CDBG funds would be available for this purpose
6. Rebecca will provide all info in writing and brief incoming Interim Director
7. Elevator currently out of order – possible transformer replacement required

XI. Announcements

A. The next regularly scheduled Board of Trustees meeting is Thursday, July 13, 2023, beginning at 6:00 pm

XII. Executive Session *(if required)*

- A. The Board voted unanimously to waive the rule to permit only Board members to participate in Executive Session (when discussing the employment of the Director) and specifically invited Director Rebecca FrancoMartin to participate in order to answer any questions that may arise
- B. Entered at 6:39pm
- C. Exited at 7:29pm

XIII. Adjournment

- A. Deniece Johnson made a motion to adjourn
- B. **There were no objections**
- C. Meeting adjourned at 7:29pm

Respectfully submitted,

Rick Kavim
TFPL Board of Trustees Recording Secretary