



120 Academy Street, Trenton, N.J. 08608  
609-392-7188 \* [www.trentonlib.org](http://www.trentonlib.org)

**Collection 350  
People-to-People, Trenton Chapter  
Collection, 1969-1986**

**By Kyle Zaczek  
April 2021**

## **History**

The information in this description was retrieved from the by-laws and statement of purpose documents that are located within the organizational records series.

People to People is a non-governmental, non-political, and non-profit organization with the purpose to foster processes which will promote understanding and good will among people of all nations. To achieve the goal of international understanding People-to-People promoted contact between people through all channels of communication including people of all ages, ethnic groups, colors, and creeds. The People-to-People organization functioned on a chapter-based structure which included officers, committee members, and membership in the overall organization, which also had an international sector which provided the community chapters with publicity, newsletters, travel opportunities, organizational support, and speakers for special programs.

The original People-to-People program and organization was created in 1956 by President Dwight D. Eisenhower with a mission to enhance international understanding and friendship through educational, cultural, and humanitarian activities involving the exchange of ideas and experiences between people of diverse cultures. President Eisenhower decided that this endeavor would only be effective through a non-governmental organization and through “hearts of people yearning for dignity, freedom, and peace.” Mayor Arthur Holland and Helen Perlee Solon established the Trenton Chapter in 1964. This collection focuses on the organization of People-to-People and its greater Trenton chapter, with records focusing on 1969 through 1985.

## **Scope and Contents Notes**

This collection contains the records and materials that are associated with the People-to-People organization and its committees, functions, and other information. This collection includes meeting minutes, organizational records, master lists of members, correspondence, publications, membership information, and a number of other records related to the organization. Also included are ephemeral items such as blank envelopes and letterheads, and a conference banner from the first international conference. These records will facilitate an understanding of the overall organization structure through the Trenton chapter and showcase the programs, committees, and membership information that created this organization and helped it function over its lifetime.

### **Related Persons:**

Dr. Minerva Belen-Inciong  
Veronica F. Cary, Trenton Free Public Library director  
James T. Doty  
Jim Forcina  
Murial Gill  
Elise S. Lowell

## **Series Description**

### **Series 1. Organizational Records**

This series contains information and records pertaining to the overall organization and the Trenton chapter, including by-laws that define the organization, the structure, and the purpose of the committee and organization, and provide information about officers, their responsibilities, and requirements for membership. Records such as the itinerary for the Council Chairmen's People-to-People Tour to the Third Worldwide Conference which moved through various European countries in 1978 are part of this series. There are also records pertaining to the hosting of international students and families through the People-to-People members opening their homes. There is a general advice packet that describes how to act and how to be a good host to international guests. Travel and study scholarships were also offered by the organization, and a packet describes how to apply, and the scholarship's overall purpose. This series also has information about the certificates of appreciation, recognition, and distinguished service that are awarded to those who make a substantial contribution to the organization.

### **Series 2. Meeting Minutes, 1969-1982**

This is one of the larger series in this collection with a number of meeting minutes spanning from 1969 through 1982, but not every year is represented. They are valuable resources to better

understand how the organization operated, what was discussed at meetings, and how the organization was structured and conducted itself.

### **Series 3. Festival Records**

This series holds the records for the festival committee which hosted a number of events related to the international community and the various ethnic groups in Trenton. The records include brochures about the festival and its events, committee member information, and committee minutes. There are also records from the Biennial Festival from 1978 which describe the festival and the committee which was in charge of the celebration.

### **Series 4. Correspondence**

This series contains correspondence either sent from, sent to, or discussed the organization and the chapter, including postcards and notices sent out to remind members of meetings, letters between board members, and membership acceptance letters from the president of the overall organization, James T. Doty. Also included are invitations and advertisements for events that were sponsored by the chapter such as international festivals. There is a paperclipped packet of correspondence related to the 1976 international festival. There are also copies of a Telex telegram from President Jimmy Carter's wife, offering her support along with the President, and a letter from the Kiwanis Club of Trenton about a donation of \$100 to help support community activities.

This series also contains blank letterhead and envelopes for the Trenton chapter. They help show the evolution of the logo and brandings. There are also a number of members and board of directors listed on these letterhead materials as well as their position within the organization.

### **Series 5. Publications**

This series contains pamphlets, brochures, and informational publications produced either by the Trenton chapter, or the international organization, made to inform the public and members about the organization and its events. Many of the publications include materials about international conferences and meetings. Included is the Rotary Club of Trenton's "Rotaporter" of September 1972 where People-to-People scholarship winner Mrs. Hsin-I (Laura) Fei of National Taiwan University is the guest speaker.

### **Series 6. Committees**

This series represents the records of various committees that helped organize and run the Trenton chapter, such as member lists and minutes. The committees represented in this series include archives and history, biennial and bicentennial, constitution and by-laws, foreign visitors, magazine, travel and study, hospitality, membership, program, publicity, and sister city.

### **Series 7. Membership**

This series contains membership meeting minutes, membership reports, lists of members, and a master list dated April 1974, which is a detailed list of members created in the office of George H. Pearson containing names and addresses with a few handwritten notes. There are also reports that describe the number of members and minutes for membership meetings, and hand-written member lists and notes.

### **Series 8. Treasurer's Reports**

Contained in this series are the financial records of the Trenton chapter. A large portion of these records are compiled in a similar way to the meeting minutes. These reports usually mention the balance on-hand as well as receipt totals for the year or month depending on the record. Some of the treasurer reports also have hand written notes attached to them which provide more information about the financial breakdown of the reports. There are also hand-written notes about items sold for festivals and special occasions.

### **Series 9. First Conference Banner**

This series contains the commemorative banner from the first People-to-People International World-Wide Conference which was held in Seoul, Korea in 1974. The small banner is about 8-inches by 6-inches with a yellow fringe on the bottom, and a yellow tassel hanging from the left side. There are three stripes across the top of the banner running parallel from left to right in blue, yellow, and red. The People-to-People logo is displayed in the middle of the banner in a light blue color, and there is a silhouette of a temple in light blue as a background image. The text is written in a dark blue in both English and Korean. It indicates that the conference was held October 12-14, 1974. The top of the banner reads "World Peace Through People-To-People."

### **Series 10. Dr. Minerva Belen-Inciong**

Dr. Minerva Belen-Inciong was a recipient of the Travel and Study Scholarship. She was the director of the Nutrition Foundation of the Philippines and had received her M.S. in nutrition from Columbia University. She was selected to come to Trenton and was quoted as saying "a great rapport has been developed with the ethnic leaders of Trenton." She visited Trenton September 20-25, 1977. This series also contains an itinerary of her visit, a newspaper article about her stay and activities, and notes from the scholarship committee who created the scholarships and chose the recipients.

### **Series 11. Elise S. Lowell**

Elise S. Lowell was the chairperson for the Hospitality Committee during 1974, and most of the records within the series are from then. It appears these records were personal records of hers, and include letters, meeting minutes, pamphlets, and newspaper articles about People-to-People and its events.

## **Series 12. Veronica F. Cary**

While there are other items related to Veronica Cary throughout this collection, this series contains an envelope of items, postmarked April 28, 1980, that was mailed to her as the chapter's recording secretary. The return address was clipped off, but it appears that the items mostly originated from her so she may have merely been using this envelope as a file. Included are newspaper clippings (1962-1967), handwritten and typed meeting minutes (1979-1980), treasurer's reports (1979-1980), board of directors and members lists (1978-1979), committee lists (1978-1979), letters to the board (1978-1979), and random correspondence (1979).

## **Series 13. Scrapbooks, 1970-1980**

This series contains two scrapbooks [SB267, SB268], both housed in plastic sleeves in 3-ring binders. They were compiled by Katharine M. Weber, who was in charge of publicity for the chapter. A third volume supposedly was begun but is not included in this collection. She resigned from the board in June 1982. The scrapbooks include both black & white and color photographs, clippings, brochures, board and member lists, correspondence, press releases, event programs and invitations. Also included is a thank you letter signed by Lord Mayor Arthur Cotton of Stoke-on-Trent (1974) in SB267. SB258 contains material on the bicentennial in 1976 and how the chapter celebrated, as well as a Taiwanese flag presented to them by the president of the National Taiwan Academy in August 1979.

## **Container List**

### **Box/Folder/Item**

#### Series 1. Organizational Records

- 1 / 1 / Appreciation Award for Andrew Sebben President, 1967-71
  - People-to-People Board Member List
  - Executive Committee Meeting Sept. 1974
  - By Laws
  - First Draft By-Laws
  - Proposed By-Laws 4/24/1975
  - Proposed and Adopted By-Laws 5/10/1975
  - Itinerary: Tour of the Third PTP Worldwide Conference Oct. 12-16, 1978
  - Advice for Host Families on Entertaining International Visitors
  - Travel/Study Scholarship
  - Awards and Criteria List

#### Series 2. Meeting Minutes

- 1 / 2 / Meeting Minutes 1969-1971
  - December 15th, 1969
  - January 27th, 1970
  - February 24th, 1970
  - March 14th, 1970

## **Container List (cont.)**

### **Box/Folder/Item**

- 1 / 2 / July 13th, 1970
  - September 16th, 1970
  - October 19th, 1970
  - November 24th, 1970
  - January 26th, 1971
  - February 23rd, 1971
  - June 22nd, 1971
  - September 28th, 1971
  - November 23rd, 1971
- 1 / 3 / Meeting Minutes 1972-1978
  - March 28th, 1972
  - June 16th, 1972
  - September 19th, 1972
  - November 21st, 1972
  - April 17th, 1973
  - June 19th, 1973
  - March 19th, 1973
  - November 26, 1974
  - January 28th, 1975
  - June 24th, 1975
  - November 10th 1975
  - November 25th, 1975
  - January 27th, 1976
  - March 23rd, 1976
  - June 22nd, 1976
  - September 28th, 1976
  - November 23rd, 1976
  - January 25th, 1977
  - March 14th, 1977
  - March 29th, 1977
  - August 18th, 1977
  - November 22nd, 1977
  - January 24th, 1978
  - January 31st, 1978
  - March 14th, 1978
  - April 18th, 1978
  - September 26th, 1978
  - November 29th, 1978

## **Container List (cont.)**

### **Box/Folder/Item**

1 / 4 / Meeting Minutes 1980-1982

September 30th, 1980

November 24th, 1980

January 27th, 1981

March 24th, 1981

May 26th, 1981

June 3rd, 1981

June 16th, 1981

September 29th, 1981

November 25th, 1981

January 26th, 1982

March 23rd, 1982

September 23rd, 1982

October 26th, 1982

November 30th, 1982

Handwritten Notes November 24th No Year

Handwritten Notes April 26th No Year

### Series 3. Festival Records

1 / 5 / Argentina Students and Teachers Visiting

People to People Festival Committee Job Descriptions

People to People International Festival List of Committees for March 14th, 1970

International Festival and Fair Booklet March 4th, 1972

People to People Festival Committee 1972

People to People Festival Committee January 10th, 1972

People to People Festival Committee January 31st, 1972

People to People Festival Committee February 28th, 1972

International Chairman Vincent Hindley letter to Chairman of Junior Hostess Committee

People to People Festival Committee November 8th, 1973

People to People Festival Committee December 6th, 1973

International Festival and Taiwan Treasure Chest on Saturday, March 9th, 1974

People to People Biennial Festival, April 1st, 1978

Lowell's Copy of Display Tables and handwritten notes

People to People International Festival 1978

Display Booths (Tables) PTP Festival 4/1/1978

People to People International Festival 1980

### Series 4. Correspondence

1 / 6 / Letter from Andrew Sebben to Members and Friends of "Annual Spring Meeting"

Letter from Andrew Sebben to Friends of "International Festival Thank You Letter."

## Container List (cont.)

### Box/Folder/Item

1 / 6 / Veronica F. Cary Meeting Reminder Postcard September 29th  
Veronica F. Cary Meeting Reminder Postcard March 24th, 1981  
Veronica F. Cary Meeting Reminder Postcard January 26th, 1982  
People to People Letter "Mrs. Mary C. Wright" Letter and Envelope  
Virginia A. Hepburn Letter to Board Members  
Winnie B. Brady Envelope  
Dr. Phyllis Weislery Envelope  
Mrs. Miller Envelope  
Mr. Richard S. Moore Envelope  
Mrs. Yard Envelope  
Veronica F. Cary to Murial, Treasurer Report Letter  
Richard Warner to Mrs. William S. Griffith Board of Director Names and Addresses  
Jim Forcina to Veronica F. Cary "Resuming Duties with People to People" Letter  
Jim Forcina to Veronica F. Cary June 17th, 1980  
Jim Forcina to Veronica F. Cary August 18th, 1980  
Murial to Veronica F. Cary "Information and Arrangements." March 2nd, 1981  
Visiting Nurses Association of Trenton Letter from Hope Jackman (1978)  
James T. Doty to People to People Members "New Membership Card Information."  
James T. Doty to Chapter Members Third PTP Worldwide Conference in London  
Vincent B. Hindley, Secretary to Board Members, PTP Chapter of Greater Trenton  
International Inner-City Committee "Operation Friendship" and "Open House"  
Irene M. Berglund to the Members of People to People Chapter of Greater Trenton  
"Don't Miss This..." 1972 international Festival Celebration Party for PTP members  
Janet Z. McKinlay memorandum to Board Members of PTP May 10th, 1973  
Spring Membership Meeting June 19th, 1973  
K. Weber and J. Forcina to LeRoy Hepburn March 18th, 1974  
Meta A. Griffith to the Membership and Board "Selection of Committees, 1974-1975."  
Festival Correspondence 1976  
Meta A. Griffith to Veronica F. Cary April 29th, 1976  
"Where in the World are we Going?" Ms. E.S. Lowell  
Mrs. Jimmy Carter Telex to the People to People Organization  
James T. Doty to Mrs. C. Willard Berglund April 7, 1977  
Letter to Members of the Board of Trustees  
Jim Forcina to members of People to People "Spring Membership Meeting."  
Gail Ward Letter, People to People Chapter Coordinator October 20th, 1980  
Spring 1980 People to People Update Letter  
Trenton Kiwanis Club John J. Kane to Murial Gill PTP Chapter of Greater Trenton  
People to People Summer Update Letter 1981



## **Container List (cont.)**

### **Box/Folder/Item**

1 / 6 / People to People Spring Update Letter 1982

Richard Warner Delegation Host to Friends of People to People

Richard Warner, President to members of People to People September 8th, 1982

Tribute to Andrew Sebben created by Veronica F. Cary, Secretary

Richard Warner, President to Members of People to People May 8th, 1984

Trenton Historical Society Envelope to President of People to People 1980

1 / 7 / Envelope/Letterhead

People to People unmarked envelopes

People to People blank letterhead pages

### Series 5. Publications

1 / 8 / "An Introduction to People to People International" Pamphlet

Greater Trenton People to People Invitation to International Festival

"Greater Trenton People to People" Pamphlet - Duncan McKinlay, President

(4) "Greater Trenton People to People" Pamphlet - William S. Griffith, President

"Greater Trenton People to People" Pamphlet 1978

Chapter Intercom Pamphlet Vol. II, No. I

Chapter Intercom Pamphlet Vol. II, No. 4

Chapter Intercom Pamphlet January - February 1977

Chapter Intercom Pamphlet March - April 1977

"The World of Friendship" Pamphlet

Chapter Intercom Pamphlet "Special Pre-Conference Issue"

People to People International "People" June 1976

(2) Copies: People to People International "People" Summer 1977

People to People International "People" Autumn 1977

People to People International "People" Summer 1978

Trenton Times "Good Times" Friday, March 31st, 1978

"People to People Celebrates 25 Years of having Friends Around the World" Pamphlet

Rotaporter, Guest speaker Mrs. Hsin-I (Laura) Fei, scholarship winner, Sept. 28, 1972

### Series 6. Committees

1 / 9 / Louis Levine "Blair House" Letterhead

First World Wide Conference, Seoul, Korea Oct 12th-14th, 1974

Nominating Committee People to People June 16th, 1972

People to People Committees for 1973

(3) Copies with Notes: People to People Committees 1974-1976

Executive Committee People to People September 1975

Elsie S. Lowell copy of Executive Committee Notes September 1975

People to People of Greater Trenton Committees 1976-1978

(5) Copies with notes: Executive Committee People to People September 28th, 1976

## **Container List (cont.)**

### **Box/Folder/Item**

- 1 / 9 / Executive Committee People to People June 1978  
New Committees People to People of Greater Trenton 1979-1980  
Executive Committee of People to People June 1978-1979
- Series 7. Membership
- 1 / 10 / (2) "Hosting Group of Science Educators January 5th-8th, 1971" Lists of Guest Names  
People to People Officers and Board Members 1971-1973  
Extended List people to people Officers and Board Members 1971-1973  
People to People of Greater Trenton June 1973  
(2) Copies: People to People of Greater Trenton Membership March 1st, 1975  
Mailing List - 1975 to 1976 Advising Board  
(2) Copies, 1 with notes: Greater Trenton Membership List April 1st, 1977  
(2) Copies, 1 with notes: Greater Trenton Membership List April 15th, 1978  
(2) Copies, 1 with corrections, Greater Trenton Membership Report 1975  
People to People of Greater Trenton List of Invitations Sent (Festival of March 9th, 1974)  
Membership Meeting Minutes from June 22nd, 1976  
Spring Meeting from September 28th, 1976  
October 1st, 1976 Handwritten "Name of Names" notes for Membership List  
Report on Membership for Greater Trenton Board Meeting, March 29th, 1977  
Spring Membership Meeting Greater Trenton Minutes June 28th, 1977  
Annual Membership Meeting Trenton Chapter Minutes October 25th, 1977  
Membership reports to the Board Greater Trenton Meeting on April 18th, 1978  
Membership reports to the Board Greater Trenton Meeting on June 10th, 1978  
James Forcina Letter to the Membership of Greater Trenton June 1st, 1978  
Trenton Chapter of People to People Member Meeting Minutes June 13th, 1978  
(2) Copies, Trenton Chapter Member Meeting Minutes September 26th, 1978  
Annual Membership Meeting Greater Trenton, September 4th, 1980  
Greater Trenton people to People Pamphlet to promote membership  
Counsel and Membership Lists from various organizations  
"Letters of Invitation sent to the following" list of ethnic groups for International Festival  
Handwritten yellow Paper List of names and members  
Trenton State College Letterhead with handwritten membership notes
- 2 / 1 / Master List  
"This List is prepared in the offices of George H. Pearson" April 1974
- Series 8. Treasurer's Reports
- 2 / 2 / People to People of Greater Trenton January 24th, 1973  
Taiwan Treasure Chest Committee Report  
Photocopy of Paintings, handwritten info 3/14/1974  
(2) Copies: International Festival Treasure Chest Sales Report March 9th, 1974

## **Container List (cont.)**

### **Box/Folder/Item**

- 2 / 2 / People to People Treasurer's Report November 29th, 1978  
Annual Treasurer's Report September 1st, 1979 to August 31st, 1980  
Treasurer's Report September 4th, 1980  
Treasurer's Report September 29th, 1981  
Treasurer's Report November 24th, 1981  
Treasurer's Report May 18th, 1982  
Treasurer's Report March 29th, 1984  
Treasurer's Report January 31st, 1984  
"Items Sold Previously," Handwritten list of items sold to Board  
"Contribution to Chapter Greater Trenton, N. J. for Republic of China Fai."
- Series 9. First Conference Banner
- 2 / 3 / "The First World-Wide Conference Oct. 12-14, 1974, Seoul, Korea," Banner
- Series 10. Dr. Minerva Belen-Inciong
- 2 / 4 / Report on the activities and places visited  
"Nutritionist Receives Local Group's Grant" Newspaper Clip  
Handwritten notes and invitation packet
- Series 11. Elise S. Lowell
- 2 / 5 / (3) Copies: People to People of Greater Trenton, Mrs. Duncan E. McKinlay Pamphlet  
Elsie Lowell Note from Meta Griffith, President to Board Members, Oct. 21st, 1974  
Laura M. Taylor, Chairman to Mrs. Eva R. Blake October 23rd, 1974  
Annual Meeting September 24th, 1974 People to People of Greater Trenton  
People to People of Greater Trenton, Mrs. Duncan E. McKinlay Pamphlet 1972  
International Festival and Taiwan Treasure Chest Booklet, Saturday, March 9th, 1974  
People to People Festival Committee January 16th, 1974  
Janet Z. McKinlay letter to Members March 4th, 1974  
Newspaper article criticizing the organization about inviting a British Mayor to the city  
"First Presbyterian To Honor 93 members" Trenton Evening Times, Nov. 2nd, 1973  
"Mayoress Is Just Plain Folks" The Trentonian March 22, 1974  
Elsie Lowell to Irene Berglund, Treasurer "Expenses for Reception and Tea"  
Handwritten notes about checks, IOU's, and balanced by Mr. Dubelly  
Letter from Elsie Lowell about materials sold to the treasurer  
International Festival and Taiwan Treasure Chest March, 9th, 1974 Pamphlet  
Original folder for E.S. Lowell series with label
- Series 12. Veronica F. Cary
- 2 / 6 / Folder of material, dating mostly 1979-1980
- Series 13. Scrapbooks
- 2 / SB267, 1970-1975  
Wrapped SB268, 1976-1980

## **Bibliography**

*About.* People to People: International Website. <https://www.peopletopeople.com/about/>.

People to People: International Website. <https://www.peopletopeople.com/>.